

2018 GRADUATE APPLICATION GUIDE

Thank you for your interest in applying to Illinois Institute of Technology College of Architecture. We look forward to reviewing your application materials. In order for your application to be given full consideration it is important to abide by the requirements outlined below. For the graduate degree programs to achieve their objectives, it is necessary to restrict the number of admitted students. All applicants are considered on a competitive basis, with every effort made to select outstanding candidates.

Upon beginning your application you will be sent an email containing a link to set your password. Please note: your email address will also be your username throughout the process. You will be required to provide all information and documents before submitting your application (excluding test scores and letters of recommendation). Students are no longer required to mail a hard-copy of their portfolio.

We encourage you to reference the IIT Architecture website, arch.iit.edu, for additional information about our programs. If you have questions during the application process, contact our office at arch@iit.edu or 312.567.3230.

REQUIREMENTS AND INSTRUCTIONS

All of the following items must be on file with IIT Architecture before an admission decision will be made. Please check individual program descriptions for any additional program specific requirements.

Applicants who have changed their name and who may have documents with their previous name must indicate this clearly on their application.

1. APPLICATION FORM completed online at goo.gl/MXqWVs.

2. ORIGINAL OFFICIAL TRANSCRIPTS or certified "true copies" indicating degree(s) awarded, course titles, credit hours, and grades or scores earned from all graduate and undergraduate schools attended. All transcripts must bear an original signature and seal, either of the issuing institution or a notary public, and must have been issued within a year of the application date. Student copies of documents are not accepted.

If an applicant's current degree program is in progress, he/she may be conditionally admitted subject to receipt of a final transcript verifying the degree awarded. A final official transcript with degree posted must be submitted within 30 days of the first day of classes.

3. GRADUATE RECORD EXAMINATION (GRE) scores are required for all graduate applicants. GRE scores are valid for five years and must have been taken five years prior to the application deadline for the particular program. Meeting the minimum standards does not guarantee admission. Please direct your test scores to the appropriate location: IIT's institution code number for the GRE is 1318; no department code is required. Required minimum GRE scores: 292 (quantitative + verbal) and 2.5 (analytical writing). Please allow two to four weeks from the date of your test or score request for delivery and processing of your scores.

4. TWO LETTERS OF RECOMMENDATION are required and should be from individuals who are able to assess your academic and/or career achievements and potential. Recommenders may include individuals such as professors or employers but may not include family members. Letters of recommendation must be submitted through the Applicant Portal. During the application process you will be prompted to submit your recommender's contact information; your recommender will receive an electronic invitation to submit a letter in PDF format. You will not have access to submitted letters of recommendation.

IIT ARCHITECTURE CHICAGO

S. R. CROWN HALL
3360 S. STATE STREET
CHICAGO IL 60616

ARCH@IIT.EDU

DEGREE REQUIREMENTS

MASTER OF ARCHITECTURE, MASTER OF LANDSCAPE ARCHITECTURE, DUAL DEGREE: Applicants must have or expect to complete before the start of the term, an undergraduate degree from an accredited educational institution with at least a B average (GPA of 3.0 on a 4.0 scale or equivalent). International applicants must have or expect to complete before the start of the term, a degree which is equivalent to a U.S. bachelor's degree. If we are unable to determine the equivalency of an international degree, applicants may be asked to have their degree evaluated by an outside organization.

MASTER OF SCIENCE:

The post-professional program require applicants to hold a professional, accredited 5 year Bachelor of Architecture (B.Arch) degree or Master of Architecture (M.Arch) degree, which must be from a NAAB accredited institution if earned within the United States. Applicants with a degree earned outside of the United States must have the equivalent to a first professional degree in architecture and be eligible for licensure in their home country.

DOCTOR OF PHILOSOPHY ARCHITECTURE:

Applicants generally must hold a professional Master of Architecture degree (M.Arch.), or Master of Science in Architecture (M.S.Arch.) from a NAAB-accredited U.S. university or Master of Landscape Architecture (M.L.A.) from an LAAB-accredited U.S. university or the equivalent. Students with graduate degrees in allied fields are also eligible.

For more information on the GRE, visit www.gre.org

5. **PORTFOLIO DEMONSTRATING YOUR ACCOMPLISHMENTS AND EXPERTISE** is required for all admissions, including for those students without an architecture background. Websites can be included in a portfolio, however IIT Architecture cannot be held responsible if those sites are not available at the time that your application is reviewed.

M.ARCH, MLA & Dual program applicants: Portfolios should demonstrate your skills in design and problem solving. Include at least three projects (6-8 are common). Typical length is 15 pages. For applicants to the advance standing program, the portfolio is a very important part of the application packet and should offer the admission committee a view of your aptitude for design work. For those applicants coming from allied fields, the challenge will be to demonstrate that your design ability and work skills are adequate to advanced architectural studies. For those students coming from fields that are not architecture or design related the work shown should demonstrate an aptitude for the unique way of engaging in design. All portfolio files must be PDFs and no larger than 10 MB.

M.S Arch & PhD applicants: Portfolios should focus on your skills in leading innovation projects and teams. Include at least three projects (4-6 are common). Typical length is 15 pages. Work should strive to demonstrate critical thinking, problem framing, and communication skills. All portfolio files must be PDFs and no larger than 10 MB.

6. **PROFESSIONAL STATEMENT** describing your motivations for graduate study at IIT, which includes your goals while a student as well as your future professional goals. The professional statement should be approximately 500 words in length (one to two pages). If applicable, please include any special topics of study. Please note the professional statement cannot be revised or resubmitted after you submit the application.

7. **NON-REFUNDABLE APPLICATION FEE** of \$75 must be submitted by all first time applicants. IIT must receive this fee before considering your application. This fee will not be applied toward tuition charges.

8. **NON-REFUNDABLE TUITION DEPOSIT** of \$300 is required to reserve your place as an incoming student. Your deposit for Fall 2018 is due May 15th. All deposits must be submitted through the myIIT Portal and may be paid by electronic check or credit card.

INTERNATIONAL STUDENT REQUIREMENTS

International applicants must meet all of the general requirements listed above as well as the following additional requirements.

1. **ENGLISH TRANSLATIONS** of transcripts are required for applicants whose institutions do not issue transcripts in English. The translation must be certified by a consular official or person authorized to translate documents. The translator's original signature and seal are required and original foreign transcripts must be attached to the translation. Individual mark sheets must be included if individual course titles and grades are not listed.

2. **ENGLISH PROFICIENCY EXAM (TOEFL/IELTS) SCORES** are required for applicants from non-English speaking countries or applicants holding degrees from institutions at which the primary language of instruction was NOT English. Based on the results of the exam, you may be required to complete additional English courses at IIT at the current tuition rate. English courses taken at IIT do not count towards a student's program of study credit requirements. International applicants with degrees from institutions where the primary language of instruction was English are NOT required to submit TOEFL scores; however, documentation verifying that the primary language of instruction was English may be requested. The exam must have been taken within the two years prior to the application deadline for the particular program.

Minimum score for admission: 550/80 (paper/internet based TOEFL) or 6 (IELTS).

Minimum score for admission (without an IIT English Language Assessment Requirement): 600/90 (paper/internet based TOEFL) or 6.5 (IELTS).

3. **FINANCIAL AFFIDAVIT OF SUPPORT FORM (FAS)** is required for international applicants needing a student visa to study in the U.S. Applicants will need to submit a FAS covering the full costs of the program for one academic year. The FAS form must be properly completed, certified, signed by all relevant individuals, and uploaded into your Applicant Portal before an I-20 or DS-2019 can be issued. A certified bank statement may be submitted in place of Section 3 of the FAS form and must include an official signature and seal. If you plan to bring dependents to the U.S., you must provide evidence of additional financial support for each dependent.

4. **COPY OF PASSPORT IDENTITY PAGE** must be submitted through the Applicant Portal. This documentation aids in efficient processing of your I-20, if you are admitted. Copies of passports for any dependent must also be attached.

5. **SCHOOL TRANSFER FORM (International Transfer Applicants Only)** must be submitted by any international student currently studying on an F-1 visa who intends to transfer their visa to IIT from another institution in the U.S. It indicates the release of your I-20 by your current institution, permitting IIT to create a new I-20 for you. Please submit only after you have been officially admitted.

For more information on the TOEFL visit www.toefl.org.

For more information on the IELTS visit www.ielts.org.

We encourage applicants to submit their FAS & copy of passport at the time of application but an admission decision can be made without a FAS and copy of passport on file.

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CHICAGO

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FALL 2018 APPLICATION DEADLINES:

M.ARCH, MLA, DUAL AND M.S.ARCH PRIORITY: January 15, 2018
FINAL: April 15, 2018 (international)
August 1, 2018 (domestic)

PH.D PRIORITY: December 31, 2017
FINAL: April 15, 2018 (international)
August 1, 2018 (domestic)

ADMISSION DECISIONS

Applicants submitting their materials by the priority deadlines will be notified of their admission decision in March. IIT Architecture cannot be held responsible if, for any reason, the student fails to receive a decision letter in time to enroll for a particular term.

TUITIONS AND FEES

MASTERS PROGRAMS

Students in the masters level graduate architecture programs take between 15-18 credit hours per semester. Tuition is charged per credit hour. The estimated expenses below are based upon the 2017-2018 tuition rate, with an estimated increase of 5-7% each year.

2017-2018 ESTIMATED EXPENSES/9 months

TUITION: 33 credits at \$1,470 per credit \$48,510
FEES: health insurance, service, CTA, activities,
model shop, orientation \$4,355
ROOM AND BOARD: \$13,500
ESTIMATED TOTAL COST: \$66,365

PH.D. PROGRAM

Students in the Ph.D. program take a minimum of 9 credits hours per semester for full-time status. Tuition is charged per credit hour. The estimated expenses below are based upon the 2017-2018 tuition rate, with an estimated increase of 5-7% each year.

2017-2018 ESTIMATED EXPENSES/9 months

TUITION: 18 credits at \$1,470 per credit \$26,460
FEES: health insurance, service, CTA, activities,
orientation \$4,275
ROOM AND BOARD: \$13,500
ESTIMATED TOTAL COST: \$44,235

FUNDING AND FINANCIAL AID

The IIT Architecture offers a limited number of merit-based scholarships and fellowships. These awards are reserved for candidates who are considered to have outstanding credentials and have applied by the priority deadline. Award decisions are determined by the Graduate Admissions Committee after an admission decision has been made. We do not require a separate application for scholarship consideration. If you are awarded a scholarship, you will be notified along with your admission letter.

Students who are U.S. citizens or permanent residents may apply for federal financial aid by completing the Free Application for Federal Student Aid (FAFSA). If you would like more information, please contact the Office of Financial Aid using the information listed on the right.

HOUSING

While many graduate students choose to live off campus in independent housing, others enjoy the convenience of living on campus. The on-campus facilities include graduate apartment style housing. If you are interested in living on campus, please contact the Housing Office using the information listed on the right.

MEDICAL EXAMS AND INSURANCE

Prior to matriculation, admitted students intending to enroll in the College of Architecture must meet IIT requirements for documented medical examinations and immunizations. If you would like more information, please contact the Student Health Services Office using the information listed on the right.

CAMPUS VISITS

We invite you to visit the College of Architecture to view our facilities, meet with admissions staff and see the student work in progress. We recommend visiting on Monday, Wednesday or Friday afternoons when architecture design studios are in session.

IIT Office of Financial Aid

Perlstein Hall, 206
10 W 33rd Street, Chicago, IL 60616
finaid@iit.edu 312.567.7219
Visit www.iit.edu/financial_aid

IIT Housing Office

3241 S. Wabash Avenue, Chicago, IL 60616
housing@iit.edu 312.567.507
Visit www.housing.iit.edu

IIT Student Health Services

IIT Tower, Suite 3D9-1
10 W. 35th Street, Chicago, IL, 60616
student.health@iit.edu 312.567.7550
Visit www.iit.edu/student_health

To schedule an appointment visit
Undergraduate: goo.gl/SQrqKm
Graduate: goo.gl/pdDKyx

 IIT College of Architecture
ILLINOIS INSTITUTE OF TECHNOLOGY

PORTFOLIO GUIDE

IIT ARCHITECTURE
CHICAGO

Of all the materials required to assemble an application packet for the graduate programs at IIT College of Architecture, the portfolio is probably the most challenging. Unquestionably, the portfolio carries out-sized importance in the evaluation process and is a significant aspect in the review process. The College does not have specific requirements for the material presented but this guide offers a few suggestions to assist with the creation of your portfolio and format.

GENERAL SUGGESTIONS

Portfolios should demonstrate your skills in design and problem solving. Include at least 3 projects and the number of pages should be limited to 15. All portfolios must be in PDF format and should not exceed 10 MB. Labels and captions should be clear and legible for each project; be sure to indicate if the project is academic, professional or personal. If team projects are included, your individual contribution must be clearly identified. We encourage you to design your portfolio for digital review instead of submitting an electronic version of your printed portfolio. The most successful portfolios are clear, concise, carefully organized, and graphically compelling. Designing the portfolio demonstrates critical working skills and we will consider the portfolio as an object as well as a showcase for your interests and abilities.

Text should be held to a minimum. Please be sure to proofread whatever text is included. Careless text editing has a negative impact during the committee's reviews.

M. ARCH, MLA & DUAL M. ARCH/MLA

Portfolios should demonstrate your skills in design and problem solving. Include at least three projects (6-8 are common). For applicants to the advance standing program, the portfolio is a very important part of the application packet and should offer the admission committee a view of your aptitude and prior accomplishments in design. For those applicants coming from allied fields, the challenge will be to demonstrate that your design ability and communication skills are adequate to advanced architectural studies. For those students coming from fields that are not architecture or design related the work shown should demonstrate an aptitude for the unique way of engaging in design.

MASTER OF SCIENCE IN ARCHITECTURE & PHD IN ARCHITECTURE

Portfolios should focus on your skills in leading innovative projects and conducting research. Work should strive to demonstrate critical thinking, problem framing, and communication skills. Mastery of structural design, familiarity with advanced building technologies, thorough knowledge of building practices, urban planning, architectural history and readiness to conduct research should be clearly communicated. The graphic qualities of the portfolio are especially critical.

The PhD Program requires prospective students to submit a portfolio with 3 samples of written work including graduate school essays and/or publications, and (if applicable) 3 samples of research-based design.

REVIEW PROCESS

It is important to understand the review process. Once all the application materials have been received by the College, the entire file is sent to the graduate admissions committee. Committee members are all senior faculty, and are directly involved in teaching graduate students. Each file is reviewed by several members of the committee before the admissions decision is made. The aim of the admission committee is to 1) determine whether the candidate is capable of advanced academic work, 2) determine whether the candidate would make for a good fit with our program's strengths, 3) assemble a strong class from the applicant pool and 4) determine candidacy for first-year scholarships.

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